

## Hours Log: University of Cincinnati Journalism Intern

Intern Tommy McDonald Term/Year 2019 SS

Employer CityBeat Supervisor Maija Zummo Title Editorial

(Ex: 5/15)

Hours per day

Week	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total	Duties Performed (be brief but specific)
first week	x	x	x	x	x	x	x	0	had no internship
1/20/ - 26	x	4hr	x	4hr	x	x	3hr	11	started internship (first day on MLK day)
1/27 - 2/2	x	x	x	4hr	x	4hr	4hr	12	Office stuff + To dos
2/3/ - 9	x	x	x	4hr	x	4hr	4hr	12	Office stuff + to dos
2/10/2016	x	x	x	4hr	x	4hr	3hr	11	Office Work + to dos
2/17/2019	x	x	x	4hr	x	4hr	2hrs	10	Office Work + To dos
2/24/2019	x	x	x	4hr	x	4hr	2hr	10	Office Work + To Dos
3/3/2019	x	x	x	4hr	x	4hr	3hr	11	Office Work + To Dos
3/10/2019	x	x	x	4hr	x	4hr	2hr	10	Office Work + To dos
3/17/2019	x	x	x	x	x	x	3hr	3	Kimono Slideshow write-up + on-site interview (spring break)
3/24/2019	x	x	x	4hr	x	4hr	2hr	10	Office Work + To Dos
3/31/2019	x	x	x	4hr	x	4hr	8hr	16	Office work + To Dos + Lady Macbeth work
4/7/2019	x	x	x	4hr	x	4hr	12hr	20	Office work + Lady Macbeth work + This Time Tomorrow observation+reviews
4/14/2019	x	x	x	4hr	x	4hr	x	8	Office Work
4/21/2019	x	x	x	4hr	x	4hr	x	8	Office Work
4/28/2019	x	x	x	2hr	4hr	x	x	6	"Love Story" casting blog + pizza party
<b>TOTAL HOURS</b>								158	

Tommy  
McDonald  
**Intern's Signature** \_\_\_\_\_

23-Apr

**Supervisor's Signatur** Maija Zummo

1-May